

Glasgow Kelvin College

Board of Management

Finance and Resources Committee

Agenda

Agenda for the meeting scheduled to be held at 5pm on Tuesday 20 September 2022 in room MF12/14, East End Campus

- 1. Sederunt**
- 2. Apologies**
- 3. Terms of Reference**
[Finance and Resources Committee - Terms of Reference.pdf](#)
- 4. Declarations of Interests and Connection**
 - a) Interest¹
 - b) Connection²
- 5. Minute of the Previous Meeting held on 10 May 2022 (For Approval)**
(copy attached)
- 6. a) Matters Arising from the Previous Meeting held on 10 May 2022**
 - i) Health and Safety
Vice Principal Operations
(verbal update)
 - b) Action List *(For Noting)*
 - i) Finance and Resources Committee Action Log as at September 2022
(copy attached)
- Items for Approval and Endorsement**
- 7. Finance Report (For Noting and Approval)**
(containing: Executive Summary, July Management Accounts, Non SFC Income, Debt, Student Support Funds, Procurement, FFR and Cash)
Report by Vice Principal Operations and Head of Finance
(copy attached)
- 8. Revised Policies and Procedures**
(containing: Disciplinary Policy and Procedure & Alcohol and Drugs and Substance Misuse Policy)
Report by Director of People and Culture
(copies attached)

¹ An interest is a connection that requires to be declared where the objective test is met. A declaration of interest should be noted as early as possible, and the Board member asked to leave the meeting when the agenda item is being discharged.

² A connection is any link between the matter being considered and the Board member, or a person or body that the Board member is associated with. This could be a family relationship or a social or professional contact.

9. **Financial Regulations (For Endorsement)**
Report by Vice Principal Operations
(copy attached)
 10. **Items for Noting**
Human Resource Management Update
Report by Director of People and Culture
(copy attached)
 11. **Annual Staff Attendance Report for 01 August 2022 to 31 July 2023**
Report by Director of People and Culture
(copy attached)
 12. **Capital and Sustainability Update Report**
(containing: Capital Plan 2021/22, Capital Plan 2022/23, Campus Reinvestment and Sustainability Update)
Report by Director of Corporate Services
(copy attached)
 13. **Wellbeing Update**
Report by Director of People and Culture & Wellbeing and Engagement Lead
(copy attached)
 14. **Organisational Learning and Development Update**
Report by Director of People and Culture & Organisational Development Lead
(copy attached)
 15. **Items for Information**
[Item 15 - Fraud and Irregularity 2021.22.pdf](#)
 16. **Risk, Equality and Data Protection - Discussion**
Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda
 17. **Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda**
 18. **Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda**
 19. **Closure**
 20. **Date of Next Meeting**
29 November 2022 via MS Teams
-